

Jorge

EXHIBIT 1

U.S. Department of Homeland Security
1111 Broadway, Suite 1200
Oakland, CA 94607-4052



FEMA

HM PA 1731
F ST DR: 065
Project #
OES #: 111-00000
A C G H
M P S 7/16/09
Doc Date:

July 16, 2009

Frank McCarton
Governor's Authorized Representative
Governor's Office of Emergency Services
3650 Schriever Avenue
Mather, California 95655

Reference: Application Approval, HMGP #1731-65-12P
Ventura County Sheriff's Department, FIPS #111-00000
Ventura County Sheriff's Department Multi-Hazard Mitigation Plan Update
Supplement #18



Manny
Robin

Dear Mr. McCarton:

We have approved and obligated Hazard Mitigation Grant Program (HMGP) funds for Ventura County Sheriff's Department (Subgrantee), FIPS #111-00000, HMGP Project #1731-65-12P, Ventura County Sheriff's Department Multi-Hazard Mitigation Plan Update.

Our approval is based on your May 19, 2009 letter, forwarding the Subgrantee's response to our request for information that was necessary to complete the review of this grant application. The Subgrantee provided a revised scope of work, budget, work schedule, a list of all participating communities and agencies, Letters of Intent from all Participants, and a written explanation of how the plan will be adopted.

The total eligible costs are \$135,000. As shown in the enclosed Supplement #18 Obligation Report, we have obligated \$100,000 for up to 75 percent federal share reimbursement of eligible planning costs as requested. These funds are now available in Smartlink for eligible disbursements.

This HMGP grant approval and obligation of funds are subject to the following:

1. These funds are obligated based on the Subgrantee's scope of work (SOW), project schedule, and budget. The Subgrantee intends to use the HMGP funds to update a FEMA approved Multi-Jurisdictional Multi-Hazard Mitigation Plan that meets the requirements of the Disaster Mitigation Act of 2000.
2. This award of funds is subject to the enclosed *Standard Hazard Mitigation Grant Program Conditions*, amended February 2005. Federal funds may be de-obligated for work that does not comply with these conditions.

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3. The project schedule in the application identified that all work will be completed in 20 months or March 16, 2011. Please advise the Subgrantee that federal funds may be de-obligated for work that is not completed within schedule, and for which no extension is approved.
4. In compliance with the National Environmental Policy Act, this undertaking is categorically excluded (CE) from the need to prepare either an environmental assessment or environmental impact statement. A categorical exclusion (CE) document has been completed and enclosed for your records.

If you have any questions or need further assistance please contact me, or your staff may contact Susan Murray, Emergency Management Program Specialist, at (510) 627-7048.

Sincerely,



Sally Ziolkowski, Director
Mitigation Division

Enclosures (4):

Supplement #18 Obligation Report
Project Management Report
Standard HMGP Conditions
CATEX (iii)

cc: Ken Worman, CalEMA
Brendan Murphy, CalEMA
Judy Worman, CalEMA

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07/14/2009
14:37

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM
EXHIBIT 1
Obligation Report w/ Signatures

HMGP-OB-02

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Grantee
1731	12-P	0	65	1	18	CA	Statewide

Subgrantee: SHERIFFS DEPARTMENT

Project Title : Ventura County Sheriff's Department, Multi-Hazard Mitigation Plan Update

Subgrantee FIPS Code: 111-99111

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$100,000	\$100,000	\$0	\$0

Project Amount	Grantee Admin Est	Subgrantee Admin Est	Total Obligation	IFMIS Date	IFMIS Status	FY
\$100,000	\$518	\$3,700	\$104,218	07/14/2009	Accept	2009

Comments

Date: 07/14/2009 User Id: PWANG

Comment: Approved HMGP Planning Project.

Authorization

Preparer Name: PHILLIP WANG

Preparation Date: 07/14/2009

HMO Authorization Name: KAREN MOJICA

HMO Authorization Date: 07/14/2009

Admin Calculation

Admin Cost Calculation: Sliding Scale Calculation Percentage: N/A

Justification:


Authorizing Official Signature


Mitigation Div. Dir.
Authorizing Official Title R9

7/16/09
Authorization Date

Authorizing Official Signature

Authorizing Official Title

Authorization Date

Sliding Scale Percentage:

up to	\$100,000	=	3.00%
up to	\$1,000,000	=	2.00%
up to	\$5,000,000.00	=	1.00%
Excess		=	0.50%

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FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANT PROGRAM

HMGP-AP-01

EXHIBIT 1

Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Grantee
1731	12 -P	0	65	CA	Statewide

Subgrantee: SHERIFFS DEPARTMENT

FIPS Code: 111-99111

Project Title : Ventura County Sheriff's Department, Multi-Hazard Mitigation Plan Update

Mitigation Project Description

Amendment Status : Approved

Approval Status: Approved

Project Title : Ventura County Sheriff's Department, Multi-Hazard Mitigation Plan Update

Grantee : Statewide

Subgrantee : SHERIFFS DEPARTMENT

Grantee County Name : Ventura

Subgrantee County Name : Ventura

Grantee County Code : 111

Subgrantee County Code : 111

Grantee Place Name : Ventura (County)

Subgrantee Place Name : Ventura (County)

Grantee Place Code : 0

Subgrantee Place Code : 99111

Project Closeout Date : 00/00/0000

Work Schedule Status

Amend #	Description	Time Frame	Due Date	Revised Date	Completion Date
0	Secure Funding	2 months	00/00/0000	00/00/0000	00/00/0000
0	Bid for Planning Consultant	2 months	00/00/0000	00/00/0000	00/00/0000
0	Hire Consultant	1 month	00/00/0000	00/00/0000	00/00/0000
0	Form Haz. Mit. Planning Team	2 months	00/00/0000	00/00/0000	00/00/0000
0	Assess Existing Plan	1 month	00/00/0000	00/00/0000	00/00/0000
0	Identify other hazards, plans, jurisdictions for inclusion	1 month	00/00/0000	00/00/0000	00/00/0000
0	Assign projects and duties	1 month	00/00/0000	00/00/0000	00/00/0000
0	Compile and draft additions to the plan	3 months	00/00/0000	00/00/0000	00/00/0000
0	First draft of plan issued for internal review	1 month	00/00/0000	00/00/0000	00/00/0000
0	Compile comments and edit plan as needed	1 month	00/00/0000	00/00/0000	00/00/0000
0	Conduct public review of plan	1 month	00/00/0000	00/00/0000	00/00/0000
0	Update and complete final draft	2 months	00/00/0000	00/00/0000	00/00/0000
0	Submit plan to FEMA for approval	6 months	00/00/0000	00/00/0000	00/00/0000
0	Print and distribute approved plan	1 month	00/00/0000	00/00/0000	00/00/0000

Approved Amounts

Total Approved Net Eligible	Federal Share Percent	Total Approved Federal Share Amount	Non-Federal Share Percent	Total Approved Non-Fed Share Amount
\$135,000	74.074074000	\$100,000	25.92592600	\$35,000

Allocations

Allocation Number	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Proj Alloc Amount Fed Share	Grantee Admin Amount	Subgrantee Admin Amount	Total Alloc Amount
16	A	07/14/2009	07/13/2009	2009	1620741	15	\$100,000	\$518	\$3,700	\$104,218
Total							\$100,000	\$518	\$3,700	\$104,218

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07/14/2009

FEDERAL EMERGENCY MANAGEMENT AGENCY

HMGP-AP-01

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HAZARD MITIGATION GRANT PROGRAM

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Project Management Report

Disaster Number	FEMA Project Number	Amendment Number	App ID	State	Grantee
1731	12 -P	0	65	CA	Statewide

Subgrantee: SHERIFFS DEPARTMENT

FIPS Code: 111-99111

Project Title : Ventura County Sheriff's Department, Multi-Hazard Mitigation Plan Update

Obligations

Action Nr	IFMIS Status	IFMIS Date	Submission Date	FY	ES Support Req ID	ES Amend Number	Suppl Nr	Project Obligated Amt - Fed Share	Grantee Admin Amount	Subgrantee Admin Amount	Total Obligated Amount
1	A	07/14/2009	07/14/2009	2009	1727674	15	18	\$100,000	\$518	\$3,700	\$104,218
Total								\$100,000	\$518	\$3,700	\$104,218

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Standard Hazard Mitigation Grant Program (HMGP) Conditions

Prepared by FEMA Region IX, Updated February, 2005

The following standard requirements apply to grantees and subgrantees accepting funds from the Federal Emergency Management Agency (FEMA) HMGP:

1. **Applicable Federal, State and Local Laws and Regulations.** The grantee and subgrantee must comply with all applicable Federal, State and Local laws and regulations, regardless of whether they are specifically identified in this list or other project documents.
2. **Standards for Financial Management Systems.** Grantees and subgrantees must maintain financial management systems to account for and track grant funds, in compliance with the Code of Federal Regulations, Title 44 (44 CFR) Section 13.20.
3. **Allowable Costs.** Grant funds may only be used for allowable costs, in compliance with 44 CFR Section 13.22, and in compliance with the approved grant project scope of work and any agreements among the subgrantee, the grantee, and FEMA.
4. **Subgrantee Indirect Costs.** No indirect costs of a subgrantee are separately eligible for HMGP reimbursement, in compliance with 44 CFR Section 206.439(c)(2). Such costs are covered by the Subgrantee Administrative Cost allowance formula provided by 44 CFR Section 206.439(b)(1)(ii).
5. **Matching or Cost Sharing.** Non-federal matching or cost sharing must be in accordance with 44 CFR Section 13.24, the approved grant project scope of work, and any agreements among the subgrantee, the grantee, and FEMA.
6. **Non-Federal Audit.** The grantee and subgrantee are responsible for obtaining audits in accordance with the Single Audit Act of 1984, in compliance with 44 CFR Section 13.26.
7. **NEPA Reviews for Scope of Work Amendments.** To comply with the National Environmental Policy Act (NEPA), additions or amendments to a HMGP subgrantee statement of work (SOW) shall be reviewed by all state and federal agencies participating in the NEPA process. NEPA compliance for all SOW additions or amendments is essential before the revised SOW can be approved by FEMA or implemented by the HMGP subgrantee. Any construction activities associated with a SOW change, prior to FEMA approval, may be ineligible for reimbursement or match.
8. **Cost Overruns.** Subgrantees should be referred to the state HMGP administrative plan for project cost overrun regulations. If project costs exceed the approved federal share, the subgrantee must contact the Governor's Authorized Representative. The GAR will evaluate requests for cost overruns. Written determination of cost overrun eligibility in accordance with 44 CFR 206.438(b) shall be submitted by the GAR to the FEMA Regional Director.
9. **Real Property (Land).** If real property (land) is acquired under an HMGP grant, the use and disposition of the property shall be in compliance with 44 CFR Section 13.31 and Section 206.434(d).
10. **Equipment.** If equipment is acquired under an HMGP grant, the use and disposition of the equipment shall be in compliance with 44 CFR Section 13.32.
11. **Supplies.** If there is a residual inventory of unused supplies exceeding \$5,000 in total fair market value upon completion of the HMGP grant, and if the supplies are not needed for any other federally sponsored programs

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or projects, the grantee or subgrantee shall compensate the awarding agency for its share (44 CFR Section 13.33).

12. **Copyrights.** In accord with 44 CFR Section 13.34, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
 - (a) The copyright in any work developed under a grant, subgrant, or contract under a grant or subgrant; and
 - (b) Any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.
13. **Subawards to debarred and suspended parties.** In accordance with 44 CFR Section 13.35, the grantee and subgrantees must not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."
14. **Procurement.** Procurement procedures shall be in conformance with 44 CFR Section 13.36.
15. **Monitoring and Reporting Program Performance.** The grantee and subgrantees must submit quarterly progress reports, in accord with 44 CFR Section 13.40 and the State HMGP Administrative Plan.
16. **Retention and Access Requirements for Records.** In accordance with 44 CFR Section 13.42, financial and programmatic records related to expenditure of funds on grant-supported projects shall be maintained at least 3 years following the date the grantee submits its final expenditure report on the project.
17. **Enforcement.** If a grantee or subgrantee materially fails to comply with any term of an award, whether stated in a Federal statute or regulation, an assurance, in a State plan or application, a notice of award, or elsewhere, FEMA may take one or more of the actions outlined in 44 CFR Section 13.43, including termination of the grant.
18. **Termination for Convenience.** Grant awards may be terminated for convenience through the procedures outlined in 44 CFR Section 13.44.
19. **Discovery of Historic Properties and Cultural Resources.** In accordance with 36 CFR Part 800, in the event a potential historic property or cultural resource is discovered during construction activities, the subgrantee must cease work in the vicinity of the discovery and take all reasonable measures to avoid or minimize harm to the discovered property/resource. Construction activities in the area of the discovery shall not resume until FEMA concludes consultation with the State Historic Preservation Officer (SHPO) for treatment of the discovery.
20. **Equipment Rates.** Rates claimed for use of applicant-owned equipment that are in excess of the FEMA-approved rates must be approved under State guidelines issued by the State Comptroller's Office or must be certified by the State to include only those costs attributable to equipment usage less any fixed overhead and/or profit."
21. **Duplication of Funding between PA and HMGP.** It is permissible to use PA and 404 HMGP funds on the same facility/location, but the scopes of work identified under each program must be distinct and the funds accounted for separately. At the time of closeout, FEMA will adjust the funding if necessary to ensure that the subgrantee has been reimbursed for eligible scope from only one funding source.

**FEMA REGION IX
MITIGATION DIVISION
HAZARD MITIGATION GRANT PROGRAM
CATEGORICAL EXCLUSION**

Transmittal To: File
Transmittal From: Clayton Pang
Date of Transmittal: July 10, 2009
Project: FEMA DR-1731-CA, HMGP #1731-65-12P
Applicant: Ventura County Sheriff's Department
Subject: Categorical Exclusion (iii)

The *Code of Federal Regulations*, Title 44, Part 10, Section 8 (44 CFR 10.8), provides for the categorical exclusion of actions that do not individually nor cumulatively have a significant impact on the human environment and for which neither an environmental assessment nor an environmental impact report is required.

DESCRIPTION OF THE ACTION:

The proposed undertaking by Ventura County Sheriff's Department is to update a Multi-Hazard Mitigation plan that meets the requirements of the Disaster Mitigation Act of 2000 for the County of Ventura. The Southern California Wildfires 10/24/2007, declared October 24, 2007, made Hazard Mitigation Grant Program (HMGP) funds available for the sub-applicant, and California Emergency Management Agency (CalEMA) has identified this undertaking as a candidate for HMGP funds.

CONCLUSION:

Upon review of the application, FEMA determined that the above action to be undertaken in the planning study involves no commitment of resources other than manpower and associated funding. In accordance with FEMA regulation 44 CFR 10.8(d)(2)(iii), this action is categorically excluded (CE) from the need to prepare either an environmental assessment or environmental impact statement.

Signature: Clayton Pang Date: 7/10/09